



All India Institute of Medical Sciences, Rishikesh-249203

(Ministry of Health & Family Welfare, Government of India)

On line applications are invited from suitable candidate for filling up following Group 'A', 'B' & 'C' posts on **DEPUTATION BASIS** in All India Institute of Medical Sciences, Rishikesh, 249203. Essential qualification, experiences etc. required for applying for these posts are as under: -

Details of Posts to be advertised on Deputation Basis: -

| Sl. No | Advert. No. | Name of Post | Group | Pay Scale | Qualification | No. of Posts* |
|--------|-------------|--------------------------------|-------|------------------------------|--|---------------|
| 1. | 2022/075 | Post: Financial Advisor | A | Level 13 (Rs. 123100-215900) | (i) Officers in the group 'A' of Organised Account Service who are empanelled for appointment as Director in the Central Government Ministries/Department Or (ii) Officers in other Group 'A' Central Service who are empanelled for appointment as Director in the Central Government and who have working experience of at least three years in the field for Finance and Account Or (iii) Officers serving in the State Government's Finance Service drawing a Grade pay of Rs. 8700/- and above are eligible. Failing (i), (ii) and (iii) above, officers of Organised Account service holding the post of Deputy Secretary or equivalent on regular basis, in the pay band of Rs. 15600-39100 of Rs. 7600/- Or Other Officers with 5 years regular service at the level of Deputy Secretary in the grade pay of 7600/- having three years experience in the field of Finance and Accounts can be considered. | 01 |
| 2. | 2022/076 | Post: Chief Librarian | A | Level 13 (Rs. 123100-215900) | Officers Under the Central/State/U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis with at least 5/8 years of regular service in the post in the scale of Pay Rs.12000-375-165/ Rs. 10000-325-15200 respectively or equivalent and possessing the following qualification and experiences: - Essential:- 1. At least a second-class Master's Degree in Science (Preferably in Biological Science) of a recognized university or equivalent. 2. Degree or equivalent Diploma in Lib Science of a recognised Institution or University; and 3. 07 years' experience in supervisory capacity in a library of standing. Desirable: - I. Master's Degree in Library Science; II. Training in Medical Librarianship III. Experiences of documentation work in a responsible capacity IV. Knowledge of Sanskrit and any Modern European Language other than English. | 01 |

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| 3. | 2022/077 | Post: Senior Analyst (System Analyst) | A | Level 12 (Rs. 78800-209200) | Officers from Ministries/Departments of Government of India/State Government/Union Territories/ Statutory/ Autonomous Bodies, holding analogous posts on regular basis or posts with GP of 6600/- and above with 5 years of regular service in this grade. | 01 |
| 4. | 2022/078 | Post : Finance and Chief Accounts Officer | A | Level 11 (Rs. 67700-208700) | Officers from any of the Central Organised Accounts Services holding analogous posts or posts in the grade pay of Rs.5400/- with 5 years of regular service in the grade. Or Audit/ Accounts Officers from any of the Central Organised Accounts Departments with 7 years' regular service in the grade pay of Rs. 4600/- or equivalent. In the event of suitable Officers from the Central Government being not available, similar Officers in the Finance/ Accounts Departments of the Central Statutory/ Autonomous Bodies or Public Sector Undertakings shall be considered. | 01 |
| 5. | 2022/079 | Post: Hospital Architect | A | Level 11 (Rs. 67700-208700) | Deputation: Architects or officers in equivalent Grade in CPWD possessing a Degree in Architecture and having not less than 5 years' experience in the line. In the event of suitable officers not being available from CPWD, similar officers from other central Government departments or central/ Autonomous/Statutory Bodies or public sector undertakings may be considered. | 01 |
| 6. | 2022/080 | Post: Executive Engineer (Civil) | A | Level-11; (Rs.67700-208700) | a)Executive engineer (Civil) or Assistant Engineer (Civil) with 8 years or regular service in the grade. b) Graduate in Civil Engineering from a recognized university / Institute. | 01 |
| 7. | 2022/081 | Post: Executive Engineer (AC & R) | A | Level-11 (Rs.67700-208700) | Officers of CPWD- (a) Holding an analogous post on regular basis or with 8 years of regular service in the post of Asst. Engineer (Elect); (b) Possessing a Degree in Mechanical Engineering/Electrical Engineering; and (c) Having at least 5 years of experience in A/C & R. In the event of a suitable officer not being available from CPWD, officers holding the post and having the service and qualifications & Experience specified above, in other Central Govt. Departments or Central Statutory /Autonomous Bodies Shall be considered. | 01 |
| 8. | 2022/082 | Post: Executive Engineer (Electrical) | A | Level-11 (Rs.67700-208700) | a)Executive engineer (Electrical) or Assistant Engineer (Electrical) with 8 years or regular service in the grade. b) Graduate in Electrical Engineering from a recognized university / Institute. | 01 |
| 9. | 2022/083 | Post : Senior Procurement-cum-Stores Officer | A | Level 11 (Rs. 67700-208700) | Deputation: Officers under the central / State Govt., U.T. Administrations or of Central Statutory / Autonomous Bodies holding analogous post or with 5/8 years of regular service in the scale of Rs.2200-4000 (Pre-Revised Scale of Pay Rs.15600-39100/- with Grade Pay Rs.5400/- as per 6 th CPC or in pay matrix Level-10 as per 7 th CPC) / 2000-3500(Pre-Revised Scale of Pay Rs.9300-34800/- with Grade Pay Rs.4600 as per 6 th CPC or in pay matrix Level-7 as per 7 th CPC)respectively and possessing the following: i)Degree of a recognised University or equivalent; ii)Post Graduate Degree/ Diploma in Materials Management of a recognised University/ institution or | 01 |

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| | | | | | equivalent; and iii) Not less 5 years' experience in a supervisory capacity in handling store, preferably medical. (Period of Deputation shall not ordinarily exceed 3 years) | |
| 10. | 2022/084 | Post : Chief Dietician | A | Level 11 (Rs. 67700-208700) | Officers of the Central/State Govts. / Union Territory Administrations or of Autonomous/ Statutory bodies holding analogous posts on regular basis or with 5/8 years of regular service in the grade of Rs.5400/Rs.4600 respectively and possessing the following qualifications and experiences. Essential: (1) M.Sc. (Food & Nutrition); and (2) 10 years of practical experience as Dietician in a large teaching hospital and managerial experience. Desirable: Ph.D. in Human Nutrition or Therapeutic Dietetics. | 01 |
| 11. | 2022/085 | Post : Chief Medical Social Service Officer | A | Level 11 (Rs. 67700-208700) | Officers of the Central/State Govts. / Union Territory Administrations or of Autonomous/ Statutory bodies holding analogous posts on regular basis or with 5 years of regular service in a post in the scale of Rs. 2200-4000(PB-3 With GP of 5400) and Possessing the following qualifications and experience: (i) Bachelor's Degree from a recognized University. (ii) Master's Degree in Professional Social Work from a recognized University/Institution or equivalent; and (iii) Twelve years of teaching/research/professional experience in a Medical Institution/Organization in the of Medical social work preferably Rehabilitation of orthopaedically handicapped persons. | 01 |
| 12. | 2022/086 | Post : Deputy Chief Security Officer | A | Level 11 (Rs. 67700-208700) | Officers of the Police Departments of the Central/ State/U.T. Govts or Officers of the Para Military Forces, holding analogous posts on regular basis or with 5/8 years of regular service in the scale of Rs.2200-4000 (Pre-Revised Scale of Pay Rs.15600-39100/- with Grade Pay Rs.5400/- as per 6 th CPC or in pay matrix Level-10 as per 7 th CPC) / 2000-3500(Pre-Revised Scale of Pay Rs.9300-34800/- with Grade Pay Rs.4600 as per 6 th CPC or in pay matrix Level-7 as per 7 th CPC) respectively and preferably having experience connected with security, handling agitations/strikes of employees. | 01 |
| 13. | 2022/087 | Post: CSSD Officer | | Level 11 (Rs. 67700-208700) | Officers of central/State Govt./Autonomous/Statutory Organisation holding analogous posts on regular basis, or CSSD Supervisor with Five/Seven years of regular service in the grade pay of Rs. 5400/- or 4600/- respectively. | 01 |
| 14. | 2022/088 | Post : Nursing Superintendent | A | Level 11 (Rs. 67700-208700) | Officers of the state/Central Government of statutory/ Autonomous Bodies holding analogous Posts. Or Deputy/Assistant Nursing Superintendent with 5 Years Regular Service in the grade pay of Rs. 5400/- | 03 |
| 15. | 2022/089 | Post : Librarian Selection Grade | A | Level 11 (Rs. 67700-208700) | Officers under the Central/State/U.T. Governments/ Universities/Statutory, Autonomous Bodies or Research and Development Organisations holding analogous posts on regular basis with at least 5/8 years of regular service in the post in the scale of Rs. 2200-4000 (Pre-Revised Scale of Pay Rs.15600- 39100/- with Grade Pay Rs. 5400/- as per 6 th CPC or in pay matrix Level-10 as per 7 th CPC) / | 01 |

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| | | | | | <p>Rs.2000- 3500 (Pre-Revised Scale of Pay Rs.9300-34800/- with Grade Pay Rs. 4600/- as per 6th CPC or in pay matrix Level-7 as per 7th CPC) respectively, or equivalent and possessing the following qualifications and experience:</p> <p>Essential:</p> <ol style="list-style-type: none"> Atleast a second-class Master's Degree in Science (preferably in Biological Sciences) of a recognized University or equivalent Degree or equivalent Diploma in Lib. Science of a recognized Institution or University; and 7 years' experience in a supervisory capacity in a library of standing. <p>Desirable:</p> <ol style="list-style-type: none"> Master's Degree in Library Sciences; Training in Medical Librarianship; Experience of documentation work in a responsible capacity; Knowledge of Sanskrit and any modern European language other than English. | | |
| 16. | 2022/090 | Post : Senior Administrative Officer | A | Level 11 (Rs. 67700-208700) | Officers under the Central/State Governments/U.T. Administrations or the Central Statutory/Autonomous Bodies holding analogous posts on regular basis or with at least 5/8 years of regular service in a post in the pay scale Pay Band-3 of Rs.15600-39100 + Grade Pay of Rs.5400/Pay Band-2 of Rs.9300-34800 + Grade Pay of Rs.4600 respectively or equivalent and having a Degree and experience in administration and establishment matters and also preferably in accounts matters. Officers having MBA or Post Graduate Diploma in Personnel Management shall be given preference. | 01 | |
| 17. | 2022/091 | Post: Administrative Officer | A | Level 10 (Rs. 56100-177500) | Officers of Central Government Ministry/ Department holding analogous posts on regular basis, or with 5 years of regular service with Grade pay of Rs 4600, possessing degree from recognized University or equivalent, 5 years experience of Administration, Budget, Accounts and Establishment Work in a supervisory capacity in a Government Office or a Public Body are eligible to apply. Knowledge of Government rules and regulations is desirable. | 01 | |
| 18. | 2022/092 | Post : Accounts Officer | A | Level 10 (Rs. 56100-177500) | <ol style="list-style-type: none"> Officers under the Central government or Central Statutory / Autonomous bodies holding analogous posts on regular basis and handling Accounts and finance matters or holding posts of Accounts / Audit Officer or equivalent in the pay scale of Rs. 2375-3500 (Revised to Level-07 in Pay Matrix) / Rs.2200-4000 (Revised to Level-10 in Pay Matrix) Assistant Accounts Officers in the pay scale of Rs. 2000-3200 (revised Level-07 in Pay Matrix) with 07 years of regular service in the grade (including the service in the grade of Junior Accounts Officer / SAS Accountants /Accountant in the scale of Rs. 1640-2900 (Revised to Level-06 in Pay Matrix) | 03 | |

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| 19. | 2022/093 | Post : Supervising Medical Social Service Officer | A | Level 10 (Rs. 56100-177500) | Officer of the 200 bedded Hospital of central/State/U.T. Government or Central Autonomous/Statutory/Local Self Government Bodies or Public Sector Undertakings: (a)(i) Holding analogous posts on regular basis, or (ii) Holding a post in the Grade pay of Rs. 4600/- with 3 years of regular service in the grade, or (iii) Holding a post in the Grade pay of Rs. 4200/- with 8 years of regular service in the Grade, And (b) 5 years experience in the relevant field. | 01 |
| 20. | 2022/094 | Post : Security Officer | A | Level 10 (Rs. 56100-177500) | Officers of the Police Departments of the Central/State/U.T. Governments or officer of the para Military Forces, holding analogous posts or with 7 years of regular service in the pay scale of Rs.1640-2900 preferably having experience connected with security, handling agitations/ strikes of employees. (Period of Deputation shall. Not ordinarily exceed 3 years) | 01 |

*Number of posts is tentative and is liable to change based on Institute's requirements.

Important Dates:

- On-line registration of Applications Form starts from **15.02.2022**.
- Last date of submission of Application Form is **31.03.2022**.

Instruction for Deputation Basis: -

- Maximum age limit for applying for the afore said posts on deputation is 56 years as on last date of receipt of online application.
- The period of deputation shall not ordinarily exceed 3 years.
- Experience will be calculated by last date of receipt of online application.
- The Officers who fulfill the above qualifications/eligibility may submit their application online and **printout of online application should be sent through proper channel** with **ANNEXURE-A** to the **Deputy Director (Admin), All India Institute of Medical Sciences, Rishikesh-249203, Uttarakhand** so as to reach by _____.
- The envelope containing the application(s) should be super-scribed "**Application for the Post of _____ on Deputation basis.**"
- While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. The qualification/eligibility prescribed is minimum requirement and the same does not automatically make candidates eligible for selection. Based on bio-data, the selection committee will short-list candidates who may be called for Interview. The candidates have to produce all relevant original documents as proof of details furnished in their application at the time of selection. Application of eligible officers may be forwarded through proper channel along with (a) Duly attested photocopies of Confidential Reports of the applicant (last five years); (b) Vigilance Clearance Certificate duly signed by an authorized officer clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any, and (d) A certificate about the integrity of the Officer recommended for on Deputation. Application without vigilance clearance and attested copies of CR Dossiers will not be considered. The candidates have to produce all relevant original documents as proof of details furnished in their application at the time of interview. Application received not through proper channel will not be considered for interview.
- The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M.No.6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.

**RECRUITMENT CELL
AIIMS RISHIKESH**

Certification by the Employer / Cadre Controlling Authority

1. The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that :

(i) There is no vigilance or disciplinary case pending / contemplated against Shri / Smt.

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(ii) His / Her integrity is certified.

(iii) His / Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/minor penalty has been imposed on him/her during the last 10 years OR a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be).

Countersigned
(Employer/Cadre Controlling Authority with Seal)